

Weoley Castle: Educational Visits Risk Assessment

Determining the risk

A numeric rating is given for both the severity and the probability; when multiplied together, the risk factor, can be determined for any given hazard.

Remedial measures taken to reduce the level of each identified risk are shown.

Probability

1	Improbable	Unlikely to occur
2	Possible	May occur
3	Probable	Likely to occur
4	Certain	Common/frequent

Severity

1	Minimal Risk	Strain, shaken, no injury
2	Moderate Risk	Cuts, bruises, sickness etc
3	High Risk	Broken bones, burns etc
4	Major Risk	Death, loss of limbs etc

Table of Risk Factors (Probability x Severity)

Probability	Severity			
	Minimal	Moderate	High	Major
Improbable	1	2	3	4
Possible	2	4	6	8
Probable	3	6	9	12
Certain	4	8	12	16

Visits to the site

Area/Activity	Potential hazard	P	S	Risk factor	Control measures taken	Additional measures required	New risk factor if additional measures taken
Moving around the site 1	Tripping on uneven ground surface/ wall foundations	2	1	2	Verbal warning; running is prohibited and all visitors must be aware of where they are putting their feet.	Pupils must be supervised by own teachers (min ratio 1:10)	2
Moving around the site 2	Falls from the walls	2	3	6	Verbal warning; climbing and leaning on the walls is prohibited especially the external walls of the monument.	Fence pins, hazard tape, and temporary fencing will be erected where the potential danger is the greatest (specifically the area of the garderobe). Pupils must be supervised by own teachers (min ratio 1:10)	1

Area/Activity	Potential hazard	P	S	Risk factor	Control measures taken	Additional measures required	New risk factor if additional measures taken
Moving around the site 3	Falling masonry	2	4	8	Verbal warning;	Climbing on the walls is prohibited to avoid dislodging stones. Pupils must be supervised by own teachers (min ratio 1:10)	1
Access to Garderobe	Falling masonry and deeply cut features	2	3	6	Verbal warning; access is prohibited.	The area will be fenced off using fence pins and hazard tape. Pupils must be supervised by own teachers (min ratio 1:10)	1
Surrounding Vegetation	Allergy to plants	2	4	8		Class teacher should warn Schools Liaison if any pupils have allergies/asthma/hayfever	2
Surrounding Vegetation	Stings, thorns and berries	2	2	4	Verbal warning not to eat leaves and berries	Dependant on the exercise being undertaken and the time of year – large areas of nettles will be identified and taped off.	2
Glass and Rubbish	Cuts	2	4	8	Glass and rubbish will be removed prior to children being arriving on site	The collector will wear protective latex gloves for collecting rubbish	1
Wet Weather	Getting wet	2	4	8	Teachers will be made aware prior to visiting the site that there is no shelter	Teachers will ensure that children are correctly attired for the weather conditions. Wet weather gear should be worn in the winter.	1

Area/Activity	Potential hazard	P	S	Risk factor	Control measures taken	Additional measures required	New risk factor if additional measures taken
Hot weather	Sunburn	2	4	8	Teachers will be made aware prior to visiting the site that there is no shelter	Teachers will ensure that children are correctly attired for the weather conditions. Sun block should be worn in the summer. Temporary shade in the form of a gazebo will be made available for particularly hot days	1
Wheelchair Access	Falls and slips	3	9	27	Dependant on the chair type access to the moat will be restricted	The moat is accessible for certain wheelchairs and prams via the southern arm where the bank is not so steep. An assessment will be made base upon individual circumstance	2
A First Aid kit will be available on site however schools are expected to provide their own First Aid cover for the duration of their visit.							
Assessor: Kirsty Nichol					Last Updated:		12/12/07