



Risk Assessment Form

Directorate: Environment & Culture

Location/Division/Premises: Sarehole Mill

Date of Risk Assessment: 14th May 09

Type of Risk assessment (describe): Generic

Name of Person(s) carrying out Risk Assessment: Richard Statham

Signature of Risk Assessor

Date

Signature of Manager

Date

Review Record

Review Date	Reviewed by	Changes necessary	Signature
1 April 2011	Richard Statham	No	

--	--	--	--

Hazard	Who might be harmed and how?	What control measures are in place? Are they sufficient?	What Further Action Required	Action by Whom	Action by When	Date Completed
Disembarking in front of Sarehole Mill	Pupils / Traffic	Pupils must be supervised by own teachers	Coaches should always stop on Mill side of road	Teachers	Ongoing	Ongoing
Moving around Sarehole Mill: steep, open stairs; cobbled yard slippery when wet; river/ millpond	Pupils / Slipping, falling,	Verbal warning; hold rail; barriers round pond; adults positioned at strategic places; close supervision at all times	Pupils must be supervised by own teachers (ratio 1:10 KS2, 1:8 KS1)	Teachers / Museum Teacher	Ongoing	Ongoing
Possible contamination from vermin	Pupils / Risk of disease	No eating/ drinking in Mill. Wash hands after visit, before eating		Museum Teacher	Ongoing	Ongoing
Sessions with Museum Teacher						
Using hand operated millstone	Pupils / Injury to fingers	Verbal warning; close supervision; 1 pupil at a time	Pupils must be supervised by own teachers	Museum Teacher	Ongoing	Ongoing

Further Information

Hazard	Additional Information

