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INTRODUCTION AND HOW TO BOOK

This brochure lists the loans available from Birmingham Museums & Art Gallery Schools Loans Service.

HOW TO BOOK

1. **Photocopy** the blank **booking form** at the back of this leaflet as you may wish to make a later booking.

Complete both the **Loan Agreement form** and **booking form** and send to:
Birmingham Museum & Art Gallery Schools Loans Service
c/o Liz Smith
Learning Department
Birmingham Museum & Art Gallery
Chamberlain Square
Birmingham
B3 3DH

A confirmation of your booking will be sent to you.
It is advisable to book as far in advance as possible.

2. Alternatively book online. See our website **<http://www.schoolsliaison.org.uk>**

Please do not make a booking unless you are absolutely sure that you will use the box. The loans service does not accept cancellation of bookings.

Please note that some loans are periodically removed for redevelopment or conservation. Whilst every effort is made to give you your first choice of loans, we may, occasionally have to offer alternatives. Boxes which have been redeveloped may be subject to a charge. You will be informed if this is the case.

LOAN PERIOD

The loan period is for a half term, approximately 4 weeks.

DELIVERY SERVICE

We operate a mandatory delivery service for Birmingham LEA schools and those in the surrounding areas, whereby you have your loans delivered to your school. They are also collected at the end of the half term.

This service operates at a small charge to cover costs.

Birmingham LEA Schools

£20 per half term or £70 for a year (6 half-terms)

Non Birmingham LEA Schools within 20 miles (by road) of B7 4RQ

£25 per half term or £80 for a year (6 half-terms)

On arrival at the school, the boxes will need to be checked through and signed for by a member of staff. This does not have to be the staff member that ordered the boxes. Most often, a school receptionist will take responsibility for signing for the loans boxes. If you would like your school receptionist to take responsibility for checking the boxes please let them know what to expect.

The checking/signing process is simple, and should not take more than 2 minutes per box. It involves looking through the loans box with the delivery person and checking that everything written on the contents list is in the box, and in good condition. If there are any discrepancies between the contents list and the actual contents a note is made of this on the delivery sheet and the box is signed for against this. At the end of the half term this list is used as reference and the boxes are checked for contents and condition before leaving the school.

All schools must have loans boxes ready at their reception desk from the Monday of each loans collection week. **If boxes are not available when the collection van arrives you may be charged an additional collection fee if the waiting time exceeds 10 minutes.**

PAYMENT

All orders totalling £25.00 or less must be paid for by cheque.

Please make cheques payable to Birmingham City Council and send them to Birmingham Museum & Art Gallery Schools Loans Service, c/o Liz Smith Learning Department, Birmingham Museum & Art Gallery, Chamberlain Square, Birmingham, B3 3DH.

Payment must be made within 30 days of the start of the half-term the loan is booked for.

If you would like to pay for the all your bookings at the beginning of the school year please inform the Loans Development Officer, and this will be arranged.

Payment for orders over £25.00 will be journalled from your School account after the loans items have been received by the school. In the case of subscriptions and yearly delivery, payment will be taken at the beginning of the booking period.

CARE OF LOANS

The teacher who orders the loans is responsible for looking after them.

Most of them are irreplaceable and should be treated with respect! Please keep them in a secure place in school, especially overnight. If any loss or damage occurs, please inform the Schools Loans Service at once. **Do not attempt repairs.** Children can try on the replica costume, but please choose children of suitable size! Any damage to replica costume and artefacts will be charged to the school concerned, so that we can purchase replacements.

ALL LOANS

Please check all items are present when you re-pack loans.

They will be checked in your presence when they are collected.

NATURAL HISTORY LOANS

Specimens in the natural history collection that are not suitable for handling are displayed in Perspex boxes which give an 'all-round view' when removed from their carrying cases. **Some boxes are quite large, heavy and difficult to carry.**

Please make sure that the Perspex boxes are correctly positioned on the runners within the wooden boxes. If they are transported incorrectly it can damage them.

SUGGESTED CROSS CURRICULAR LINKS

Whilst the loans boxes have been listed by subject, they contain resources that can be used to support teaching across the curriculum. We have made some suggestions for subjects which may be supported by the specific loans boxes.

All loans can support Personal Learning and Thinking skills and the Every Child Matters agendas.

RECOMMENDED KEY STAGE

We have recommended the different key stages we feel that the loans boxes are most appropriate for. However, we welcome other suggestions for where they might creatively fit into the curriculum.

RinR LOANS

With support from Renaissance in the Regions funding stream, the service has expanded its range of loans boxes. These newer loans boxes are highlighted as "RinR" on the loans list.

INSET

We provide free INSET sessions at Birmingham Museum & Art Gallery. These sessions cover both using loans boxes and also how to make the most of a school visit to Birmingham Museum & Art Gallery

The Sessions provide :

- A welcome tour of BMAG Learning Zone
- Descriptions and demonstrations of the history sessions
- Ideas for pre and post visit activities.
- An introduction to the resources available from the loans service
- Information about how to access them
- Hints and tips for using artefacts in the classroom.
- An opportunity to handle historical artefacts

Free INSET will be taking place on the following dates: Tuesday 5th July 2011, Tuesday 13th September 2011, Tuesday 8th November 2011, Tuesday 17th January 2012, Tuesday 28th February 2012, Tuesday 24th April 2012 & Tuesday 19th June 2012. Please contact the Loans Development Officer to book your place.

We can also offer whole school INSET either at your school or at Birmingham Museum & Art Gallery.

If you opt for a subscription to the Schools Loans Service, you are entitled to 1 free training session relating to the using loans artefacts in the classroom. This session takes place at Birmingham Museum & Art Gallery. For a small additional charge the session can be arranged at your school.

If you have not opted for a subscription to the service, you can still book a training session for your school, at a cost of £60.00 for training taking place at BM&AG after 3pm, £75.00 before 3pm or taking place at your school for £60.00 (plus travel costs if non-Birmingham LEA).

For more information please visit the website www.schoolsliaison.org.uk

CONTACT

If you have any queries relating to The Schools Loans Service please contact the Loans Development Officer on 0121 464 1517 or email amy.burrill@birmingham.gov.uk

Alternatively please contact the Schools Loans Administration Officer on 0121 303 3890 or email liz.smith@birmingham.gov.uk

CHARGING STRUCTURE

Description of Service	Charge	Additional information
Individually booked loans box per half term	FREE- £40.00 per box	Please see catalogue listings for precise charges for each loans box.
Yearly subscription to loans service with delivery. Includes 1 teacher training session for teachers per annum.	£370.00 for Birmingham schools £380.00 for non Birmingham Schools	A combination of redeveloped/newly developed Renaissance in the Regions loans & older loans boxes every half term. Guaranteed 2 RinR boxes per half term if requested. This includes an INSET on using loans artefacts in the classroom <u>MID YEAR SUBSCRIPTIONS</u> Charges for mid year subscriptions (with delivery) are: Spring term & Summer term = £235.00 for Birmingham schools & £240.00 for non Birmingham Schools. This includes an INSET on using loans artefacts in the classroom. Summer term only = £125.00 for Birmingham schools & £135.00 for non Birmingham Schools. This includes an INSET on using loans artefacts in the classroom.
Delivery Charges (Please note that delivery to your school is mandatory)		
Half termly booking of loans boxes with delivery to Birmingham LEA school.	£20.00 per half term	Loans boxes are delivered/collected between 9am-3.30pm Monday – Friday of the delivery/collection weeks.
Half termly booking of loans boxes with delivery to schools in non Birmingham LEA schools.	£25.00 per half term	Delivery is included with all subscription charges. The Schools Loans Service delivers up to 20 miles away (by road) from B7 4RQ. If you are not sure if we deliver to your area, please contact the Loans Development Officer on 0121 464 1517.

LOANS AVAILABLE

With support from Renaissance in the Regions funding stream, the service has expanded its range of loans boxes. These newer loans boxes are highlighted as “RinR” on the loans list.

HISTORY LOANS

Price per half term	Loans Title	Description/Contents	Suggested cross curricular links with:	Recommended Key stage(s)	RinR
£15.00	Anglo Saxon 1-2	Replica Artefacts; runes, stamps, pots. Information pack makes links to The Staffordshire Hoard.	Citizenship, Art, Design & Technology	1,2,3 & 4	✓
£20.00	Anglo Saxon Replica Costume 1-2	Replica costume: Male/female Anglo Saxon outfits Information pack makes links to The Staffordshire Hoard.	Citizenship, Drama	2,3 & 4	✓
£5.00	Benin Plaque	Replica artefact; Resin Benin plaque.	Art, Geography	1,2,3 & 4	
£5.00	Bronze Age Sword 1	Replica artefact; plain Bronze age sword	Art, Design & Technology	2, 3, 4 & 5	✓
£5.00	Bronze Age Sword 2	Replica artefact; leaf shaped Bronze age sword		2, 3, 4 & 5	✓
£5.00	Bronze Age 1	Replica artefacts; flat axes, palstaves and razor	Design & Technology	1, 2, 3, 4 & 5	✓
£5.00	Bronze Age 2	Replica artefacts; Flat axes, palstaves		1, 2, 3, 4 & 5	✓
£5.00	Bronze Age 3	Replica artefacts; Pot, beakers and chisel		1, 2, 3, 4 & 5	✓
£40.00	Egyptian Funerary Artefacts 1-5	Amulets, scarab beetles, Osiris figures etc	Art, Citizenship	1, 2, 3 & 4	✓
£40.00	Egyptian Everyday Life Artefacts 1-5	Beads, pots, amulets, make-up jars, etc	Art, Geography	1, 2, 3 & 4	✓
£40.00	Egyptian Costume 1-7	Replica artefacts; Wealthy and poor costume, suitable to try on.	Design & Technology, Art, Drama	1, 2 & 3	✓
£40.00	First World War 1-2	Mary tin, trench periscope, identity card, death plaque, gas rattle, medals	Citizenship, Design & Technology.	1, 2, 3 & 4	✓
£10.00	First World War Posters 1	First World War propaganda posters.	Citizenship, Media Studies	1, 2, 3, 4 & 5	✓
£10.00	First World War Newspapers	Selection of newspapers from First World War bound into large book	English, Literacy	3, 4 & 5	✓
£40.00	Greek Everyday Life 1-4	Oil lamps, sling shots, arrow heads, coins, rings etc.	MFL, Personal, Social + Health Education, Citizenship	1, 2, 3 & 4	✓
£40.00	Greek Costume 1-7	Replica artefacts; wealthy and poor costume, suitable to try on.	MFL, Design & Technology, Art, Drama	1, 2 & 3	✓
£5.00	Greek - Maenad Sculpture	Replica artefact: resin cast showing Maenads.	Art	1, 2, 3, 4 & 5	✓

Price per half term	Loans Title	Description/Contents	Suggested cross curricular links with:	Recommended Key stage(s)	RinR
£15.00	Greek - Ancient	Replica artefacts: Achilles plaque, Theatrical masks, discus, coin, lamps ,CD of music, posters, & slides.	MFL, Art & Geography	1, 2, 3, 4 & 5	✓
£10.00	Native American Indians	Replica artefacts; Wooden carvings, books and cassette tape.	Art, Geography	2,3 & 4	
£20.00	Native American Indian Warbonnet	Replica Artefact; Warbonnet. Not suitable for wearing.	Art, Design & technology	1,2,3,4 & 5	✓
£25.00	Native American Indian costume	Replica Artefacts; Native American Indian Costume- male & female	Art, Design & technology, Drama	1,2,3,4 & 5	✓
£40.00	Prehistoric 1	Hammer, Archer's wristband, handaxe, spokeshave, palstave axe, core, chisel, polished flint axe, socketed axe, barbed & tanged arrowhead, leaf arrowhead.	Design & Technology	1,2,3,4 & 5	✓
£40.00	Roman Settlers 1-8	Oil lamps, coins, mosaic fragments, pottery shards etc.	PSHE &Geography.	1,2,3,4 & 5	✓
£40.00	Roman - Mancetter	Various pottery sherds, flagon fragment etc	Design & Technology	1,2,3,4 & 5	✓
£40.00	Roman - Wall	Various pottery sherds, flagon fragment etc which were found at Roman excavation site "Wall".	Geography.	1,2,3,4 & 5	✓
£30.00	Roman Kitchen 1-3	Replica Artefacts; Mortaria, Samian ware bowl, hunt cup and face pot	Design & Technology, Science	1,2,3,4 & 5	✓
£40.00	Roman Everyday Life 1-5	Replica Artefacts; Oil lamp, coins, knucklebones game, wax tablets and styli & torc bracelets.	Personal, Social + Health Education	1,2,3,4 & 5	✓
£40.00	Roman Costume 1-5	Replica artefacts; Wealthy and poor costume, suitable to try on	Design & Technology, Art, Drama	Foundation, 1,2& 3,	✓
£40.00	Roman Soldier Costume 1-3	Replica artefact; Roman Soldier's costume suitable to try on	Art, Drama	Foundation, 1,2& 3,	✓
FREE	Royal Seals	Elizabeth I, Edward III, Henry III & Commonwealth seals.	Art, Citizenship	Foundation, 1,2,3,4 & 5	
£40.00	Seaside Holidays 1-2	Brownie box cameras, swimwear, sunglasses ,penny lick, , sand flags & postcards	Art, English, Design & Technology	1, 2 &3	✓
£25.00	Seaside Puppets 1	Judy, Policeman & Crocodile	Drama, Art, English.	1, 2 & 3	✓
£15.00	Seaside Puppets 2	Punch	Drama, Art, English.	1, 2 & 3	✓
£40.00	Second World War 1-6	Morse code keys, gas masks, shrapnel, utility ware, identity cards, etc.	English, Maths, Citizenship	1, 2, 3 & 4	✓
£40.00	Air Raid Warden Box	Stirrup pump, Warden's hat, flashlight, gas rattle, etc. SUITABLE FOR DELIVERY ONLY	English	1, 2 & 3	✓
£20.00	Soldier's Kit	Goggles, uniform, cape & groundsheet	Drama, Design & Technology	2, 3 & 4	✓
£5.00	Second World War; Tin Hat 1-4	A range of tin hats for Warden, Fire Marshall or Soldier.	Art	1, 2, 3 & 4	✓

Price per half term	Loans Title	Description/Contents	Suggested cross curricular links with:	Recommended Key stage(s)	RinR
£15.00	Second World War; Baby's Gas Mask1-3	Baby's gas mask with demonstration doll.	Personal, Social + Health Education	1, 2, 3 & 4	✓
£5.00	Second World War;Gas mask	Civil Defense gas mask.	Art, Design & Technology	1, 2, 3, 4 & 5	✓
£40.00	Second World War; Evacuees 1	Child's suitcase, child's purse & period coins, Mickey Mouse gas mask, teddy bear, item of utility clothing & cigarette cards.	Citizenship, Heath & social care, English	Foundation 1, 2, 3, 4 & 5	✓
£25.00	Second World War; Evacuees 2	Child's suitcase, Mickey Mouse gas mask, teddy bear, & cigarette cards.	Citizenship, Heath & social care, English	Foundation 1, 2, 3, 4 & 5	✓
£25.00	Second World War; Evacuees 3	Child's suitcase, Mickey Mouse gas mask, teddy bear, & cigarette cards.	Citizenship, Heath & social care, English	Foundation 1, 2, 3, 4 & 5	✓
£20.00	Solomon Islands	Social history artefacts from the Solomon Islands. Produced in liaison with students from Newman University College.	Design & Technology, Geography, Art	Foundation 1, 2, 3, 4 & 5	✓
£40.00	Toys Past 1-5	Replica artefacts; Sets of wooden toys including Jacob's ladders, cup and balls, Archie acrobats, wooden tops and a zoetrope per box.	Design & Technology, Art	Foundation 1, 2 & 3	✓
£10.00	Zoetrope 1-2	6 plastic zoetropes, animation strips, information pack and worksheets.		1, 2, 3, 4 & 5	✓
£10.00	Tudors 2	Replica artefacts; Horn mug, spoon, book, comb and pane, inkwell, quill pen, shaker		1, 2, 3 & 4	✓
£10.00	Tudor Life	Replica artefacts: Goblet, coins, pattens, tyg, rushlight holder, trencher, lady's hat.		1, 2, 3 & 4	✓
£40.00	Tudor Everyday Life 1-5	Replica artefacts: Tudor rose spoon, horn spoon, pewter plate, trencher, leather beaker, quillpen, parchment & oil lamp.	Design & Technology, Personal, Social + Health Education	Foundation, 1, 2, 3 & 4	✓
£40.00	Tudor Costume 1-4	Replica artefacts: Selection of reproduction clothing for male rich & poor clothing or female rich & poor clothing. (Please specify your preference on booking form)	Design & Technology, Art, Drama	Foundation, 1, 2 & 3 1 & 2	✓
£60.00	2 x Tudor Costume 1-4	Book 2 Tudor Replica costume boxes for the same half term to save £20.00			✓
£10.00	Tudor Costume:Boy & Girl	Replica artefact; Tudor costume for a boy and a girl.			
£10.00	Tudor Costume: Henry VIII & lady	Replica artefact: Tudor costume in the style of Henry VIII & a Tudor Lady			

Price per half term	Loans Title	Description/Contents	Suggested cross curricular links with:	Recommended Key stage(s)	RinR
£25.00	Plague Doctor's Costume	Replica Plague Doctor's costume. Can be worn.	D&T, Drama & Science	2, 3 & 4	✓
£25.00	Victorian Costume 1-6	Authentic ladies underwear – combinations, nightdresses, camisoles, drawers (not to be tried on)	Design & Technology, Art	1, 2 & 3	✓
£40.00	Victorian Life 1-6	Stoneware hot water bottles, chambersticks, coins, candle snuffers, etc.	Design & Technology, Art, Drama	1, 2, 3, 4 & 5	✓
FREE	Victorian Embroidery	Selection of embroidered items.	Art, Design & Technology	1, 2, 3, 4 & 5	
FREE	Victorian Needlework	Selection of Victorian Needlework			
FREE	Victorian Berlin Woolwork	Picture of a child			
£40.00	Victorian Replica Costume 1-6	Replica artefacts:Wealthy/poor costume-male or female. Please specify which gender clothes you would prefer.	D&T, Art, Drama	1,2 & 3	✓
£60.00	2 x Victorian Replica Costume 1-6	Book 2 Victorian Replica costume boxes for the same half term to save £20.00			
£15.00	Vikings 1	Replica artefacts; Pair of shoes, Oil Lamp, Coins, Purse, Wool, Beads, Salt, Beads and Necklace decorated clay beads, Wooden Spoon, Moss, Spindle, Thor's Hammer, Tooling Leather, Bowl, Bracelet, Man's costume, Woman's costume, Leather goods and introduction booklet.	Design & Technology	1,2,3 & 4	✓
£15.00	Vikings 2	Replica artefacts; Pine whistle,Oak pan pipes, Horn Pendant ,Pendant (Thor's Hammer),Three bracelets made of brass/copper/silver, Small glass beaded necklace, Spindle whorl and wool, Child's leather shoe, Wooden bowl, leather pouch containing 1 decorative stamp, Set of 16 runes		1,2,3 & 4	✓
FREE	Writing and Printing: Cylinder Seals	From Persia/Sumeria c2000 BC	English, Design & Technology	2, 3 & 4	

THEMATIC LOANS

These loans contain assorted artefacts relevant to the period indicated. They help to illustrate the changes in everyday life.

Price per half term	Loans Title	Description/Contents	Suggested cross curricular links with:	Recommended Key stage(s)	RinR
£10.00	1920s Home Life	Assorted artefacts including; male & female clothing, dress making patterns, ladies hair clippers, ornaments, buttons, purse, shoes & ointment tins.	Design & Technology, Citizenship, Art	1,2,3,4 & 5	✓
£10.00	1930s Home Life	Assorted artefacts including; clothing for men, women & children, literature from the era (magazines & books), night light & Brylcream jars.		1,2,3,4 & 5	✓
£10.00	1940s Home Life	Assorted artefacts including; clothing for men, women & children, literature from the era (magazines & books), photocopies of ration books & air raid precautions, metal shoe tree, etc		1,2,3,4 & 5	✓
£10.00	1950s Home Life	Assorted artefacts including; literature from the era (magazines & books), shoes, clothing, dressmaking patterns & curlers.		1,2,3,4 & 5	✓
FREE	Women's Clothes	A selection of women's clothes from 1950s	Design & Technology	1,2,3,4 & 5	
FREE	Children's Clothes	A selection of Children's clothing from 1930s -1970s		1,2,3,4 & 5	
£15.00	Heating / Lighting	Examples of heating & lighting from 1920s-40s.	Design & Technology, Science	1,2,3,4 & 5	✓
£30.00	Bed Warmers	A variety of bed warmers; Stoneware, Copper, Bakelite & Rubber		1,2,3,4 & 5	✓
£40.00	Corner Shop – Victorian to 1950s	Benson & Hedges Cigarette tin, Blue Bird Toffee hammer, Cadbury's milk chocolate tin, counter bell, stoneware beer bottle, shop keepers apron, paper bag, Typhoo tea container & Camp coffee bottle.	Art, Design & Technology	Foundation 1,2,3,4 & 5	✓
£10.00	Footwear	Victorian to 1950s footwear.		1,2,3,4 & 5	✓
FREE	Handbags, Hats And Haberdashery	A selection of handbags, hats & sewing patterns from the past		1,2,3,4 & 5	
£5.00	Canals Artefacts 1	Picture, water carrier, frying pan	Geography, Citizenship, Design & Technology	1,2 & 3	✓
£5.00	Canals Artefacts 2	Picture, dipper, stool			
£5.00	Canals Artefacts 3	Mug, candlestick, red can with filter			

Price per half term	Loans Title	Description/Contents	Suggested cross curricular links with:	Recommended Key stage(s)	RinR
£10.00	Medicine Through Time	Various artefacts relating to the subject of medicine through time.	Science & Personal, Social + Health Education.	3, 4 & 5	✓
£10.00	Kitchen Life 1-2	A variety of kitchen artefacts dating from 1920s to 1950s.	Design & Technology	1,2,3,4 & 5	✓
£10.00	Lady's Boudoir	19th and early 20th century bedroom artefacts	Personal, Social + Health Education & citizenship	1,2,3,4 & 5	✓
£10.00	Nursery Days 1	Late 19th and early 20th century nursery artefacts		1,2,3,4 & 5	✓
£10.00	School Days Past 1-2	Late 19th and early 20th century schoolroom artefacts		2,3,4 & 5	✓
£30.00	Sugar (Soho House)	A loans box developed in liaison with Soho House. Contains items relating to the history of sugar.	Citizenship, Geography	2, 3,4 & 5	✓
£30.00	Tea (Soho House)	A loans box developed in liaison with Soho house. Contains items relating to the history of tea.		2, 3,4 & 5	✓
£10.00	Upstairs/Downstairs	Late 19th and early 20th century artefacts from kitchen and drawing room	Personal, Social + Health Education & citizenship	1,2,3,4 & 5	
£40.00	Washday Past 1-2	Washboard, dolly peg, flat iron, carbolic soap		Foundation, 1 & 2	✓
£10.00	What's This? 1	Late 19th, early 20th century artefacts to stimulate discussion and develop historical skills	D&T, Literacy	Foundation, 1, 2, 3, 4 & 5	✓
£10.00	What's This? 2	Late 19th, early 20th century artefacts to stimulate discussion and develop historical skills.	D&T, Literacy	Foundation, 1, 2, 3, 4 & 5	✓
£30.00	World Music 1-3	Boxes containing a variety of musical instruments from places including: West Africa, South America & Asia	Music, Citizenship & Geography	Foundation, 1, 2, 3, 4 & 5	✓

MATHS LOANS

Price per half term	Loans Title	Description/Contents	Suggested cross curricular links with:	Recommended Key stage(s)	RinR
£10.00	Kaleidoscopes & Miragescopes	Sets of kaleidoscopes & miragescopes and a periscope.	Art & science	1,2,3 & 4	✓
£10.00	Designocopes & Kaleidoscopes	Designoscope & kaleidoscopes		1,2,3 & 4	✓

STORY BOX LOANS

Price per half term	Loans Title	Description/Contents	Suggested cross curricular links with:	Recommended Key stage(s)	RinR
£40.00	Story Box 1: The Elves & The Shoemaker	Contains story book, related props and artefacts.	Literacy, citizenship, drama & art	Foundation, 1 & 2	✓
£25.00	Story Box 2: Goldilocks and the Three Bears	Contains story book, related props and artefacts			✓
£25.00	Story Box 3: Little Red Riding Hood				✓
£25.00	Story Box 6: Owl Babies				✓
£25.00	Story Box 7: Handa's Surprise				✓
£25.00	Story Box 8: The Owl and the Pussy cat				✓

RELIGIOUS ARTEFACTS

Price per half term	Loans Title	Description/Contents	Suggested cross curricular links with:	Recommended Key stage(s)	RinR
£40.00	Buddhism	Prayer beads, Guanyin statue, Buddha Rupa etc.	Citizenship & Personal, Social + Health Education	Foundation, 1, 2, 3, 4 & 5	✓
£40.00	Judaism	Seder plate, Kiddush cup, Kippah, Tallit, Mezuzah, Hannukiah & DVD			✓

SCIENCE LOANS

Price per half term	Loans Title	Description/Contents	Suggested cross curricular links with:	Recommended Key stage(s)	RinR
£30.00	FOOD CHAINS	Food Chain – Illustrates food chains on land and in water, with frog, heron, vole and cat skulls	Art	1, 2 & 3	✓
£25.00	Insect Life Cycles	Different species from egg to adult in glass topped box	Art	2,3,4 & 5	✓
£25.00	Garden Insects	Garden Insects – Moths, butterflies, bees, wasps, beetles in glass topped box			✓

Price per half term	Loans Title	Description/Contents	Suggested cross curricular links with:	Recommended Key stage(s)	RinR		
MAMMALS							
£10.00	Ferret	Animals are in individual Perspex covers within wooden carrying boxes	Art, Personal, Social + Health Education & Citizenship	Foundation, 1, 2, 3, 4 & 5	✓		
£5.00	Field Mouse				✓		
£10.00	Hedgehog 1				✓		
£10.00	Hedgehog 2				✓		
£5.00	Mole				✓		
FREE	Rabbit						
FREE	Rat						
FREE	Shrew						
FREE	Squirrel						
£10.00	Stoat				✓		
£10.00	Water Vole				✓		
£10.00	Weasel				✓		
SKELETONS							
£10.00	Miniature human Skeleton	Replica artefact: Miniature plastic human skeleton on stand.	Art, Personal, Social + Health Education & Citizenship	Foundation, 1, 2, 3, 4 & 5			
FREE	Cat Skeleton	In Perspex inner case and outer carry case					
£10.00	Crow Skeleton				✓		
FREE	Skulls	Monkey, haddock, cat, rabbit, hedgehog (in individual Perspex boxes within a suitcase)					
£5.00	Cormorant Skull	In Perspex inner case and outer carry case.					
£5.00	Duck Skull				✓		
£5.00	Fox Skull				✓		
£5.00	Stoat Skull						
HUMANS							
£20.00	Dental Models 1	Replica artefacts; Models of canine, incisor & molar teeth, including giant set of plastic teeth & giant toothbrush.			Personal, Social + Health Education, Art	Foundation, 1, 2, 3 & 4	✓
£15.00	Dental Models 2	Replica artefacts; Models of canine, incisor & molar teeth, including giant set of plastic teeth & giant toothbrush.	✓				
EARTH SCIENCES							
£30.00	Fossils 1	Fossils of plants and animals			✓		
FREE	Coal Fossils	Fossils within coal samples					

Price per half term	Loans Title	Description/Contents	Suggested cross curricular links with:	Recommended Key stage(s)	RinR	
BIRDS						
FREE	Blackbird - Male	Birds are in individual Perspex covers within wooden carrying boxes	Art	Foundation, 1, 2, 3, 4 & 5		
FREE	Blackbird - Female					
FREE	Black Headed Gull					
£10.00	Blue Tit					✓
£10.00	Bullfinch					✓
£10.00	Chaffinch - Male					
£10.00	Corncrake					✓
£10.00	Crow					
FREE	Cuckoo					
FREE	Turtle Dove					
FREE	Jay					
FREE	Kestrel - Female					
FREE	Kestrel - Male					
FREE	Lapwing					✓
FREE	Little Grebe					
FREE	Magpie					
FREE	Mallard					
£10.00	Meadow Pipit					✓
FREE	Moorhen					
£10.00	Nightjar					✓
£15.00	Barn Owl 1					✓
£10.00	Barn Owl 2					
£10.00	Tawny Owl 1					
£10.00	Tawny Owl 2					
£10.00	Short Eared Owl					✓
£10.00	Pied Wagtail					✓
£10.00	Red Backed Shrike					✓
£5.00	Robin					
FREE	Snipe					
FREE	Sparrow					
FREE	Starling					
FREE	Swallow					
£10.00	Swift					
£10.00	Teal – Male					
£10.00	Teal - Female		✓			
£10.00	Thrush 1		✓			
FREE	Thrush 2					
FREE	Water Rail					
FREE	Wood Pigeon					

If you wish to make a booking for a large number of animals/birds please contact the Loans Development Officer for our special reduced charges.

ART LOANS

Price per half term	Loans Title	Description/Contents	Suggested cross curricular links with:	Recommended Key stage(s)	RinR	
BOXES						
£40.00	Sources Of Design 1	A selection of corals, drift wood, fossils, an abalone shell & sheep skull.	Science	Foundation, 1, 2, 3, 4 & 5	✓	
£10.00	Zoetrope 1-2	6 plastic zoetrope, zoetrope strips & information pack with work sheets. Developed with funding from the MLA Learning Links project.	Science & Maths	Foundation, 1, 2, 3, 4 & 5	✓	
£20.00	Masks	Replica artefacts; African dot painted mask, Ganesh Mask & Raksassa Mask	Geography, citizenship, drama, Religious Education	Foundation, 1, 2, 3, 4 & 5	✓	
POSTCARDS						
FREE	Landscape / Perspective	Sets of 25 different postcards, laminated. Two sets per ring binder.	Geography	Foundation, 1, 2, 3, 4 & 5		
FREE	Movement / Pattern		Maths, Science			
FREE	Artificial Light / Portraits		Personal, Social + Health Education			
FREE	Colour / Texture		Science			
FREE	Entertainment / Washing		Personal, Social + Health Education			
FREE	Work/City Streets					
FREE	Pre-Raphaelites (20)		20 postcards of Pre-Raphaelite images		History	
FREE	The Birmingham Collection (30)		30 postcards of images of the Birmingham Collection.		Geography, History	
FREE	'The Last Of England' Ford Maddox Brown		35 postcards of the one painting		PSHE, History	
FREE	Travel	Folder of 25 different postcards	Geography			
A4 ART PACKS						
FREE	Portraits	Set of images of portraits by different artists.	PSHE, History	Foundation, 1, 2, 3, 4 & 5		
A3 ART PACKS						
£5.00	Henri Matisse	Sets of images of art work by artist, laminated in an A3 portfolio. Images can be removed from folder for display purposes	PSHE	Foundation, 1, 2, 3, 4 & 5	✓	
£5.00	Jackson Pollock		Physical Education		✓	
£5.00	Marc Chagall		Psychology		✓	
£5.00	Pablo Picasso		MFL, Geography, History		✓	
£5.00	Van Gogh				✓	
£5.00	Victor Vasereley		Maths, Science		✓	
£5.00	William Morris 1-2		Design & Technology		✓	

Price per half term	Loans Title	Description/Contents	Suggested cross curricular links with:	Recommended Key stage(s)	RinR
A2 ART PACKS					
£10.00	Abstract Art	A selection of abstract images.	Maths, Science	Foundation, 1, 2, 3, 4 & 5	✓
£10.00	Art at BM&AG – Landscapes	Images of art work owned by Birmingham Museum & Art Gallery	History, Geography		✓
£10.00	Art at BM&AG – Portraits	Images of art work owned by Birmingham Museum & Art Gallery	History Personal, Social + Health Education		✓
FREE	Disney Film Posters	A range of Disney Film posters.	Media studies, Drama		✓
£10.00	First World War Posters 1	First World War propaganda posters.	History, Citizenship, Media Studies		✓
£10.00	Fractals	A selection of brightly coloured fractal images.	Maths, Science		✓
£10.00	Second World War Posters 1	Second World War propaganda posters.	History, Citizenship, Media Studies		✓
£10.00	Van Gogh	A selection of images of work by Van Gogh.	MFL, Geography	✓	
FREE	William Morris	A selection of images of work by William Morris.	Design & Technology		

LOANS AGREEMENT FORM 2011/2012

CONTACTS

Amy Burrill, Loans Development Officer

Telephone:- 0121 464 1517 Email:- Amy.Burrill@birmingham.gov.uk

Learning Department Office

Telephone:- 0121 303 3890 Email: Liz.Smith@birmingham.gov.uk

Please scan, email or post the loans agreement form to Liz Smith.

THE AIM OF THE SERVICE

We aim to offer to schools in Birmingham and beyond, the opportunity:

- To borrow museum collections of the highest quality and to encourage children to recognise the importance of primary sources
- To influence young people's creativity, imagination and perception of the significance of museums and art galleries
- To provide curriculum support through the use of museum artefacts in the classroom
- To extend access to museum collections

SERVICE SUMMARY

Birmingham Museums and Art Gallery's Loans Service provides:

- A Loans Service of museum artefacts, over 200 loans boxes/packs available
- A programme of free INSET sessions
- Delivery for an annual charge
- An online Loans Catalogue available for all to view at www.schoolsliason.org.uk

SERVICE AGREEMENT

When using the Loans Service:

DO:-

- Ensure all objects are handled with care, they are a finite collection
- Make one member of staff responsible for orders & sharing information contained within this leaflet and other relevant information with colleagues
- Order objects early. Objects can be ordered in June for the whole of the following academic year
- Handle objects over a table, preferably over a soft surface
- Read any packaging instructions carefully

DO NOT:-

- Display objects/materials in direct sunlight.
- Bury objects in soil/sand, or submerge in water.
- Affix adhesives labels, Sellotape, blue tack etc. to loans or loan cases.
- Attempt to repair damaged objects or modify objects in any way.
- Wear items unless marked for such use
- Leave loans unattended in school entrance halls upon delivery or prior to collection.

CONDITIONS OF USE:-

- It is a condition of the loan that objects are used for educational use only and not for profit making purposes
- Due care and diligence must be taken to safeguard the items on loan
- Items on loan must be locked away when not in use
- If the loan is delivered by BM&AG, the objects, paintings and specimens must be identified to an authorised individual at the destination, who should sign to accept responsibility for the loan
- Borrowers are liable for costs of breakages or loss for up to £150 per box.
- Evaluation forms must be completed for each loans box/item.

Using the Delivery Service

- Please check the number of loans before signing the delivery note
- Please check the presence/condition of all items
- Please ensure that all objects are boxed, ready for collection at the school reception on the Monday of each Loans Return week, together with completed evaluation forms.
- **If boxes are not available when the collection van arrives you may be charged an additional collection fee if the waiting time exceeds 10 minutes.**

The Loans Team will ensure the following standards

- Loans boxes support the National Curriculum
- Customer satisfaction is gauged through evaluation
- Telephone response time is within three working days

DATE & SIGNATURE

Please do not confirm a booking until you are absolutely sure that you will receive and use the loan. BM&AG Loans Service **does not** accept cancellation of bookings.

I have read and accept the conditions of this Agreement.

Borrowers Name:-

Print:- _____ Signature:- _____

Head Teachers/Line Managers Name:-

Print:- _____ Signature:- _____

Name of School:- _____

Telephone Number:- _____ Date:- _____

Email:- _____

MUSEUM LOANS SERVICE

BOOKING FORM 2011/2012

Contact details

Name	
School	
Address	
L. E. A	
School email	
Contact email	
Telephone	

Payment details

How would you like to be charged for the Schools Loans Service? (Please tick)

<input type="checkbox"/>	Charge per box with: <input type="checkbox"/> Single delivery <input type="checkbox"/> Annual delivery
<input type="checkbox"/>	Yearly subscription to loans service with delivery
<input type="checkbox"/>	Mid-Year subscription to loans service (Spring & Summer terms) with delivery
<input type="checkbox"/>	Mid-Year subscription to loans service (Summer term only) with delivery

To avoid missing out on your choices due to delays in processing your booking, please check that you have done the following:-

- Completed booking form
- Completed Loan Agreement form
- Requested INSET

DELIVERY SERVICE

If you are using the delivery service please be aware that the loans items will need to be checked for their number and condition before signing the delivery note. This does not have to be done by the same person who booked the loans.

Please make sure all objects are boxed, ready for collection at the school reception on the Monday of each Loans Return week, together with completed evaluation forms.

If boxes are not available when the collection van arrives you could be charged an additional delivery/collection fee.

INSET

If you have opted for a subscription to the Schools Loans Service, you are entitled to 1 free whole school training session relating to using loans artefacts in the classroom. This session takes place at Birmingham Museum & Art Gallery.

If you have not opted for a subscription to the service, you can still book a training session for your school, at a cost of £60.00 for training taking place at BM&AG after 3pm, £75.00 before 3pm or taking place at your school for £60.00 (plus travel costs if non-Birmingham LEA).

If you would like to take advantage of this offer please suggest some dates, times and preferred venue for your session in the space below. The Loans Development Officer will then contact you with confirmation of your INSET as soon as possible.

Return forms to:

Schools Loans Service, c/o Liz Smith, Learning Department, Birmingham Museum & Art Gallery
Chamberlain Square, Birmingham B3 3DH

YOUR BOOKING

You can make a Museum Loans Booking at any time during the academic year by using this booking form, or, alternatively by completing the online booking form at www.schoolsliaison.org.uk

Please note: We will aim to allocate you all your choices. However, if they are not available we will try to allocate you your boxes similar to those you have requested.

For orders totalling £25.00 or less, payment must be made by cheque. Please make cheques payable to Birmingham City Council. Payment must be made within 30 days of the start of the half-term the loan is booked for.

Autumn 1 (w/b 05/09/11 - w/b 17/10/11)	
LOAN REQUIRED	
1	
2	
3	
4	
5	
6	

Autumn 2 (w/b 31/10/11 - w/b 12/12/11)	
LOAN REQUIRED	
1	
2	
3	
4	
5	
6	

Spring 1 (09/01/12 - w/b 06/02/12)	
LOAN REQUIRED	
1	
2	
3	
4	
5	
6	

Spring 2 (w/b 20/02/12 - w/b 26/03/12)	
LOAN REQUIRED	
1	
2	
3	
4	
5	
6	

Summer 1 (16/04/12 - w/b 28/05/12)	
LOAN REQUIRED	
1	
2	
3	
4	
5	
6	

Summer 2 (w/b 11/06/12 - w/b 16/07/12)	
LOAN REQUIRED	
1	
2	
3	
4	
5	
6	

When your booking has been processed you will receive a confirmation sheet. This will detail the bookings you have been allocated for each half term and the charges that your organisation will be invoiced for.

If you have a special offer booking code please write it here: